Safe Plan for Resuming In-Person Classes

In order to keep everyone safe, and minimise the number of people in the studios, we will be implementing the following rules:

* We will have a drop off only policy for all dancers except (kids ages 2 to 5). For preschool classes, we ask that one parent accompany their child to class.
* A receptionist at the door will welcome dancers into the building.
* If your child is coughing, sneezing, or has a runny nose, we will not be able to have them join us for in person class. Please keep your dancers at home if they are feeling sick.
* Dancers should bring their own water bottles into class with them, as no one will be allowed to use the vending machine.
* Dancers will sanitise their hands upon entering the studio at the sanitising station.
* While maintaining a safe distance from other students, dancers will walk through to their designated studio where their instructor will assign them a spot for their class (our studios will have ***safe distance boxes*** clearly marked on the floor for each dancer).
* Dancers should use the toilet before coming to the studio, but if they do need to use the facilities, only one person at a time will be permitted.
* All classes will have a 15 min gap between them in order to allow time for an orderly dismissal, and cleaning of any equipment (barres, floors, etc.).
* Dancers will exit through the fire exit door to prevent congestion in the reception area. Please make sure that you are prompt for collection and stood on a marker or can clearly see your child from a safe distance. There will be a staff member present to supervise.

In addition, we are taking the following precautions with our staff:

* All staff will be asked not to come to class if they are unwell.
* All instructors will wash hands upon arrival and between classes.
* Staff will sanitize and disinfect shared services frequently

In order to keep contact to a minimum, we ask that everyone enrol in our autopay system through our portal. You can also call the studio and we can help you get it set up or take payments over the phone. We are carefully monitoring the situation, and will only change these restrictions as and when we are advised to do so. Our most important objective is to make sure we conduct business in a safe environment.

**GDPR**

 The law on protecting personally identifiable information, known as the General Data Protection Regulation (GDPR), allows Public Health England to use the personal information collected by NHS Test and Trace Service.

Therefore if required to do so by the NHS Track and Trace Services, DM Dance will provide the contact details of all children and adults that have been in close contact with anyone that has tested positive for Covid-19 within the setting.

This is in accordance with Article 6(1)(e) of the GDPR ‘processing is necessary for the performance of a task carried out in the public interest’.

If you have specific questions or concerns, please contact Hayley – Hayley@dm-studios.co.uk

We look forward to seeing you soon!

The DM Dance Team